

At Allanson Street, we belong, believe, aspire and achieve

Mission Statement

At Allanson Street Primary School, we give every child the life chances they deserve regardless of their starting point or the obstacles they may encounter.

Children leave us well equipped with the knowledge, skills and values needed to become happy, confident, productive citizens ready and willing to make a positive contribution to the world.

Respect

Kindness

Resilience

Aspiration

Integrity

Pride

Courage

Independence



Parent and Visitor Code of Conduct

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Contents:

Statement of intent

1. Legal framework
2. Expectations
3. Inappropriate behaviour
4. Managing inappropriate behaviour
5. Barring from the school premises
6. Monitoring and review
7. Related Policies

Statement of intent

At Allanson Street Primary School, we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, school staff and the wider school community. As such, we strive to build strong relationships between all members of our school family in order to help create an effective, safe, happy school that provides all children with the opportunity to be the best they can be.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our school family. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to do what is right for our children in a safe, supportive, happy environment built on a firm foundation of mutual respect and understanding.

We use the term 'parents' in this document to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)
- Anyone entrusted by a parent/carer to liaise with school on their behalf and/or collect from, or drop off their child at, school.

All staff members have the right to work without fear of violence or abuse; therefore, physical attacks, threatening behaviour, and abusive or insulting language towards staff members, governors, visitors, pupils or other parents may result in individuals being removed from the premises.

1. Legal framework

This document has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Education Act 2011
- Education Act 1996
- Children Act 2004
- DfE (2024) 'Keeping children safe in education 2024'
- DfE (2018) 'Controlling access to the school premises'

2. Expectations

Our school expects parents to:

- Act in accordance with this code of conduct at all times.
- Support and reflect the school's ethos and values through their behaviour.
- Set a good example to all children through their behaviour and the way they interact with staff, pupils and other adults.
- Work together with staff members for the benefit of their child and to resolve any issues of concern.
- Treat all staff members, governors, pupils, other parents and any members of the school community with dignity and respect.
- Where appropriate, clarify their child's version of events with the school to bring about a peaceful solution to any issue.
- Correct their child's behaviour appropriately, particularly on the school grounds where it could otherwise lead to conflict or unsafe behaviour.
- Respect the school's property and environment by keeping it clean and tidy.
- Follow the school's parking rules and procedures for dropping-off and collecting pupils from school.
- Dress in an appropriate manner when on the school premises and attending school events.
- Act in accordance with all relevant school policies and procedures at all times

Parents can request copies of all relevant policies and procedures from the school office.

3. Inappropriate behaviour

The school takes instances of inappropriate behaviour very seriously and will not tolerate any circumstances that may make children, staff members and other members of our school family feel threatened.

Parental behaviour that the school does not tolerate includes, but is not limited to, the following:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches.
- Using loud and/or offensive language, making racist or sexual comments, swearing, cursing, using profane language or displaying temper including the use of aggressive hand gestures – e.g. raising fists / fingers.
- Discriminating against any member of the school community, including pupils, staff, governors and other parents.
- Damaging or destroying school property.
- Intimidating, abusive or threatening e-mails, text/voicemail, phone messages or other written communication that makes unrealistic demands.

- The sharing of defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on social media sites. Any concerns you may have about the school must be made by following the complaints policy.
- Bullying, harassment or intimidation, including physical, verbal and sexual abuse offline and online.
- Trespassing on school property without prior permission or implied licence.
- Breaching the school's security procedures.
- Physically intimidating an individual.
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking (including E-cigarettes) and consumption of alcohol or illegal drugs whilst on school property.
- Partaking in unnecessary physical contact with an individual.
- Demanding staff time repeatedly over the same issue despite the matter being resolved.
- Threatening any member of the school community in any way.
- Arriving on the school premises partially dressed.
- Taking photographs, videos or audio recordings on the school premises, or of staff / children off site, without permission from the school / children's parents.
- Driving unsafely within the vicinity of the school.
- Dogs being brought on to the school premises (other than guide dogs) or being tied to the school gates.

4. Managing inappropriate behaviour

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

If a member of staff feels that a parent is behaving inappropriately, they must make a report to the headteacher, or the most senior member of staff available in their absence, who will decide on the most appropriate course of action.

Parents should raise concerns regarding another parent's behaviour or conduct directly with their child's class teacher or the headteacher. They must not approach the parent themselves.

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.

When it is felt that a parent has behaved inappropriately, they will be invited to a meeting by the headteacher to discuss their behaviour and to attempt to resolve the issue. Where this initial meeting is not sufficient to resolve the issue, the headteacher, in collaboration with other staff, governors and relevant agencies, will consider what further action may be required. This action, depending on the situation, could include the following:

- Barring the parent from the school premises
- Contacting the police
- Seeking legal redress through the courts

- Restricting the parent's channels of communication to the school, e.g. no longer allowing the parent to send messages to a staff member directly
- Reporting content the parent has posted online to the website's admin
- Referring the case to children's social care, where the behaviour indicates that the parent poses a risk to children

Any child protection and safeguarding concerns will be addressed in accordance with the school's Child Protection and Safeguarding Policy.

The school reserves the right to escort anyone off the premises who is displaying threatening, aggressive or disruptive behaviour. The police may be contacted to provide advice on managing an incident or to assist in the removal of an individual from the premises, where necessary. The police will be contacted where a parent is being violent or has committed assault, or where the event has caused harm to an individual.

If a parent has been previously barred from the premises, or has exceeded their implied access to the premises and is causing a disturbance, the police will be contacted to remove the individual from the premises.

If concerns are raised in relation to a parent's appearance or dress, personal factors will be taken into consideration, on a case-by-case basis, when addressing the concern.

If a parent persistently displays unacceptable and inappropriate behaviour, this may result in them being barred from the school premises, in line with the [Barring from the school premises](#) section of this policy.

5. Barring from the school premises

The school has the right to bar a parent from the premises to keep the school community safe. If a parent is displaying inappropriate or concerning behaviour, they will be asked to leave the school premises. Behaviour that could result in a parent being asked to leave the premises includes aggressive, abusive or insulting behaviour or language that is a risk to staff or pupils, or behaviour that is making staff or pupils feel threatened.

If a parent persistently or consistently behaves inappropriately on the school site, or there is a one-off incident of extremely inappropriate behaviour, the school reserves the right to bar this individual from the school site.

The school will either:

- Bar the parent temporarily, until the parent has had the opportunity to formally present their side.
- Inform the parent that they intend to bar them and invite them to present their side.

The headteacher will send a letter to the parent, informing them of the following information:

- Why they have been temporarily barred or face a bar
- The nature of the bar, i.e. if they are temporarily barred pending their representation or if they must present their side before the decision to bar can be made
- That they have the right to formally express their views on the decision to bar in writing to the chair of governors within 10 working days

The headteacher's decision to bar the parent will be reviewed by the chair of governors.

The chair of governors will take account of any representations made by the parent and decide whether to confirm or lift the bar. The parent will be notified in writing of the decision to uphold or lift the bar.

If the decision is confirmed, the parent will be notified in writing, explaining:

- How long the bar will be in place.
- When the decision will be reviewed.

Decisions to bar will be reviewed at the end of the agreed timescale, in line with the process outlined above. Following a review, the bar may be lifted or, if there are grounds for continued concern regarding the parent's conduct, it may be extended.

Once the appeal process has been completed, parents that remain barred may be able to apply to the Civil Courts. If a parent wishes to exercise this option, they will be advised to seek independent legal advice.

6. Monitoring and review

This document will be reviewed on a bi-annual basis by the headteacher and any changes made will be communicated to all parents and staff at the school.

The next scheduled review date for this document is **May 2027**.

All parents will be provided with a copy of this code of conduct upon their child's attendance at the school, and are required to familiarise themselves with the procedures and guidelines outlined.

7. Related Policies

This document operates in conjunction with the following school policies / documents:

- Home School Agreement
- Complaints Procedures Policy
- Child Protection and Safeguarding Policy
- Relationships and Behaviour Policy

