

At Allanson Street, we belong, believe, aspire and achieve

Mission Statement

At Allanson Street Primary School, we give every child the life chances they deserve regardless of their starting point or the obstacles they may encounter.

Children leave us well equipped with the knowledge, skills and values needed to become happy, confident, productive citizens ready and willing to make a positive contribution to the world.

Respect

Kindness

Resilience

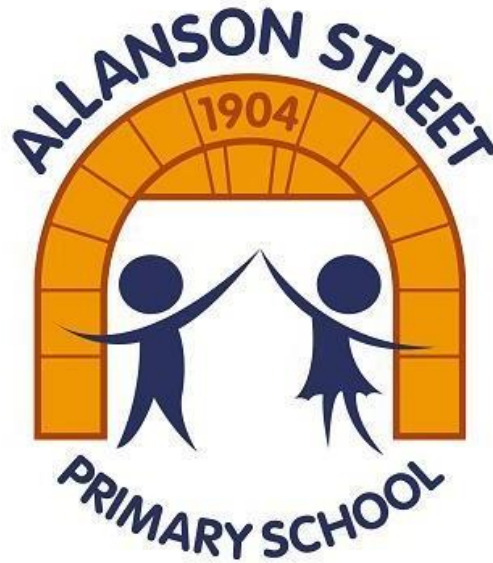
Aspiration

Integrity

Pride

Courage

Independence



# Charging and Remissions Policy

Issue Date: May 2025

Review Date: May 2026

## **Charging**

We do not charge for:

- Education provided during school hours, including education provided on any trip/visit.
- Education provided outside school hours if it is part of the National Curriculum, including education provided outside school hours on any trip/visit.
- Transport to a premises where school has arranged for a child to be educated.

We may charge for:

- Materials, books, instruments or equipment, where the parent/carer wishes the child to own them.
- Instrumental or vocal tuition provided at the request of a parent/carer.
- Optional extras (see below).
- Certain early years provision.
- Community facilities.

### *Optional Extras*

Charges can be made for some activities that are known as 'optional extras'. Where an optional extra is being provided, a charge can be made for providing materials, books, instruments, or equipment. Optional extras are:

- Education provided outside of school time that is not part of the national curriculum or religious education.
- Transport (transport provided in connection with an educational visit cannot be charged for).
- Board and lodgings for a pupil on a residential visit.
- Extended day services and clubs, including Breakfast and After School clubs.

Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It will not include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

### *Voluntary Contributions*

When organising school trips or visits which enrich the curriculum and educational experience of the pupils, the school may invite parents/carers to make a voluntary contribution to the cost. If a parent/carer gives permission for their child to take part in the

trip but is unwilling or unable to make a voluntary contribution, the pupil will be given an equal chance to participate in the trip.

If school does not receive sufficient voluntary contributions, it may be necessary to cancel the trip or visit. This will be made clear to parents/carers at the outset.

If the trip or visit goes ahead, it may include pupils whose parents have not made a voluntary contribution. School will pay the shortfall in voluntary contributions if agreed with the Headteacher.

School will make it clear to parents/carers what the policy for allocating places on a school trip will be.

### *Residential Visits*

School may charge for the cost of board and lodgings during a residential school trip. This cost will not exceed the actual cost.

Where a residential school trip takes place mainly or wholly during school hours, pupils whose parents/carers are in receipt of qualifying benefits will be exempt from paying the cost of board and lodgings. The eligibility criteria that entitles families to an exemption from paying for the cost of board and lodgings on residential visits has been aligned with the free school meals eligibility criteria. To check if you are eligible click on the website link <https://www.gov.uk/apply-free-school-meals>

### *Education partly during school hours*

If 50% or more of the time spent on an activity occurs during school hours, it is deemed to take place during school hours.

If the number of school sessions taken up by a residential visit is equal or greater than 50% of the number of half days spent on the visit, it is deemed to have taken place during school hours.

### *Music Tuition*

All pupils in Y4 take part in the Wider Opportunities music programme. There is no charge for this activity.

There may be a charge for individual or group instrumental or vocal tuition offered to pupils that is not part of the national curriculum.

### *Swimming*

Swimming is taught in KS2 as part of the national curriculum and there is no charge for this activity.

### *Extra-Curricular Activities*

School offers a range of after school clubs and activities. There may be a charge in relation of any after school sessions run by a private provider or specialist teacher/coach.

### *Breakfast Club, After School Club and Early Years Wrap Around*

A separate policy details the charges for these extended day services.

### ***Remissions***

The governing body will wholly remit any charge that would otherwise be payable for the following activities for those pupils whose parents are in receipt of qualifying benefits:

- Extra-curricular activities offered by a private provider or specialist teacher/coach.
- Additional music tuition (vocal or instrumental).

This policy statement follows the DFE guidance '[Charging for school activities](#)' May 2018. For further clarification please refer to the full document.